

BRIDGE Property Management Company

APPLICATION FOR EMPLOYMENT

BRIDGE Property Management Company is an Equal Opportunity Employer

PERSONAL INFORMATION (PLEASE PRINT)

Name (Last)	(First)	(Middle initial)	
Present Address (Street)	(City)	(State)	(Zip)
Home Telephone ()	Work Telephone ()	Cellular Telephone ()	
Are you 18 years of age or older? Yes No	Are you eligible to work in the United States? Yes No	<small>(PROOF OF ELIGIBILITY WILL BE REQUIRED UPON EMPLOYMENT.)</small>	
Have you been convicted of a felony in the past 7 years? Are there any pending criminal charges against you? * Yes No <small>If you answered Yes to either of these questions, please provide date(s) and details below. *ANSWERING "YES" DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT. FACTORS SUCH AS THE DATE OF THE OFFENSE, THE SERIOUSNESS AND NATURE OF THE VIOLATION, REHABILITATION, AND POSITION APPLIED FOR WILL BE TAKEN INTO ACCOUNT.</small>			

DESIRED EMPLOYMENT

Position	Date You Can Start
Are You Employed Now? Yes No	If So May We Inquire Of Your Present Employer? Yes No
Have You Ever Applied To BRIDGE Before? Yes No	Position _____ Date _____
Have You Ever Worked at BRIDGE Before? Yes No	Position _____ BRIDGE Supervisor _____ Date _____
Who Referred you to BRIDGE? Internet Posting Newspaper BRIDGE Staff State Employment Agency Walk In Other _____	

EDUCATIONAL BACKGROUND

School Level	Name And Location Of School	No. Of Years Attended	Did You Graduate?	Subjects Studied
High School			Yes	
			No	
College/ Vocational			Yes	
			No	
Graduate Studies			Yes	
			No	

EMPLOYMENT HISTORY

Provide the following information for your last three (3) employers, assignments, or volunteer activities for at least 7 years, starting with the most recent.

From	To	Employer			
Job Title		Street Address	City	State	Zip
Immediate Supervisor		Title		Phone Number	
May we contact for reference? Yes No		Did you manage others?		If yes, how many persons?	
Summarize the nature of work performed and job responsibilities.					
Reason for Leaving			Beginning Rate/Salary \$ _____ per _____		Final Rate/Salary \$ _____ per _____
From	To	Employer			
Job Title		Street Address	City	State	Zip
Immediate Supervisor		Title		Phone Number	
May we contact for reference? Yes No		Did you manage others?		If yes, how many persons?	
Summarize the nature of work performed and job responsibilities.					
Reason for Leaving			Beginning Rate/Salary \$ _____ per _____		Final Rate/Salary \$ _____ per _____
From	To	Employer			
Job Title		Street Address	City	State	Zip
Immediate Supervisor		Title		Phone Number	
May we contact for reference? Yes No		Did you manage others?		If yes, how many persons?	
Summarize the nature of work performed and job responsibilities.					
Reason for Leaving			Beginning Rate/Salary \$ _____ per _____		Final Rate/Salary \$ _____ per _____

REFERENCES

Please provide at least three (3) business/work references that are not related to you. If not applicable, please provide three (3) school or personal references that are not related to you.

Name	Home Telephone Number ()	Work Telephone Number ()
Employer and Position Held	Relationship	Years Known
Name	Home Telephone Number ()	Work Telephone Number ()
Employer and Position Held	Relationship	Years Known
Name	Home Telephone Number ()	Work Telephone Number ()
Employer and Position Held	Relationship	Years Known

GENERAL/ CERTIFICATIONS

Subjects Of Special Study
Special Training/ Certifications
Special Skills

Applicant Statement

I certify that all information I have supplied in this application and in any other form, oral or written, is true, complete, and accurate. I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect will be sufficient cause to (a) cancel further consideration of this application or (b) immediately discharge me from the employer's service, whenever it is discovered.

I expressly authorize, without reservation, BRIDGE Property Management Company, its representatives, employees, and/or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview.

I certify that I have read, fully understand, and accept all terms of the foregoing Applicant Statement.

Date

Signature of Applicant

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VOLUNTARY AFFIRMATIVE ACTION FORM

In compliance with government regulations we are required to track some statistics with respect to gender, race/ethnicity, and veteran status. **This information will be kept separately from your application and will be used only in accordance with federal and state regulations.**

You are not required to provide this information. Your application for employment will be considered in the same manner whether or not you fill out this form

Gender: **Male** **Female**

Race/Ethnic Group

White (Not of Hispanic or Latino origin): All persons having origins in any of the original peoples of Europe, North Africa, or Middle East.

Black or African American (Not of Hispanic or Latino origin): All persons having origins in any of the black racial groups of Africa.

Hispanic or Latino: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian: (Not of Hispanic or Latino origin) All persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent. This area includes, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand and Vietnam.

American Indian or Alaskan Native: (Not of Hispanic or Latino origin) All persons having origins in any of the original peoples of North and South America (including Central American), and who maintain cultural identification through tribal affiliation or community recognition.

Native Hawaiian or other Pacific Islander: (Not of Hispanic or Latino origin) All persons having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.

Two or more races: (Not of Hispanic or Latino origin) All persons who do identify with more than one of the above five races.

SERVICE RECORD

Veteran Status:			
Not a Veteran	Veteran	Disabled Veteran	Vietnam Era Veteran
Branch of Service		Discharge Date Rank	